



St. Thomas' Episcopal Church
Agenda
2018 Annual Parish Meeting
&
Report for the Year 2017
January 28, 2018 * 12:00 p.m.

CALL TO ORDER

The Rev. Ted Koelln

OPENING PRAYER

The Rev. Ted Koelln

CURRENT VESTRY MEMBERS:

Joan Allen, Gail Carlson, Nancy Conley, Beverly Cox, Bette Dufour – Senior Warden,
Rick Kiefer, Thelma Martin, Diane Mullen, George Pawliczak – Junior Warden,

BUDGET REPORT

COMMITTEE REPORTS & OTHER REPORTS / COMMENTS (Verbal reports for those
who did not hand in a report.)

ADJOURNMENT

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St Thomas Episcopal Church Budget 2018				
	Budget 2017	Actual 2017	2017%	2018 Budget
REVENUES				
Income				
Pledge Income	\$62,720	\$46,075	73.46	\$160,320
Non Pledged Income	20,000	28,403	142.02	20,000
Loose Plate Offering	2,500	4,194.50	167.78	2,500
Misc. Income	0	0	0	0
Other Income				
Interest Income	0	13.86	0	0
Building Use Fees	500	740	148	500
Parking Lot Rental	7500	8,000	167.67	8,000
Designated Pledges	113,256	120,677.05	106.55	0
Holiday Offerings	3,000	2,422	80.73	3,000
Real Estate Sale	0	11,129.18	0	0
Requests	0	3932.06	0	0
Mowery Trust	0	24,300	0	0
Trans. From Designated	0	483.5	0	0
TOTAL REVENUES	209,476	250,360.65	119.52	195,940
EXPENSES				
OUTREACH	8,954.70	7,867.25	92.32	18,287
SALARIES				
Rector	23,507	21,488.25	91.41	23,507
Rector Self-Emp.	4,093	1,705.40	41.67	4,093
Rector Housing	30,000	15,921.77	53.07	30,000
Parish Administrator	30,900	30,900	100	30,900
Total Salaries	88,500	70,015.44	79.11	88,500
Other Personnel Expenses				
Bookkeeping	6,540	6,540	100	6,540
Organist	10,060	10,060.08	100	10,060
Sexton	7,500	7,200	75.76	7,500
Nursery Attendant	1,230	931.8	75.76	1,230
Payroll Taxes & Expenses				
FICA	2,169	2,232.79	102.94	2,169
Medicare Withheld	507	522.12	102.98	507
Rector Med. Ins.	15,613	6,505.40	41.67	15,613
Rector Life Ins	360	120	33.33	360
PA Med Ins.	4,078	4,078.08	100	4,078
Worker Compensation	1,000	1,188	118.8	1,000
TOTAL OTHER PERS. EXP.	49,057	39,378.27	87.15	49,057
Auto and Cont. Ed.				
Cont. Education	1,000	600	60	1,000
Auto Allowance- Rector	3,000	2050.8	68.36	3,000
Auto Allowance- D/O	5,800	5,802.35	100.04	5,800
TOTAL AUTO AND CONT. ED.	9,800	8,453.73	86.26	9,800

Pensions Cafeteria Plans				
Rector Pension	10,368	4,499.24	43.4	10,368
PA Pension	2,781	2,781.12	100	2,781
TOTAL PENSIONS	13,149	7,280.36	55.37	13,149
TOTAL OTHER PERSONNEL EXP.	72,006	55,111.86	76.54	72,006
OPERATING EXPENSES				
Office/Website	4,000	3,942.09	98.55	4,000
Utilities	20,000	22,643.85	113.22	20,000
Bulletins & Printing	1,000	1,084.57	108.46	1,000
Telephone/Internet	2,121	2,543.37	119.91	2,121
Misc.	0	327.35	0	0
TOTAL OPERATING EXPENSES	27,121	30,541.23	112.61	27,121
Property Expenses				
Bldg and Grounds Maint.	74,177	36,511.04	151	5,000
Lawn Maint/Spraying	6,276	6,272	99.94	6,276
Property Ins.	26,874	27,607.57	102.73	27,953
Organ Maintenance	750	440.00	58.67	750
TOTAL PROPERTY EXPENSES	58,077	70,819.61	121.95	39,979
Program Expenses				
Advertising	0	231.00	0	500
Music Dept.	200	299.00	149.5	200
Altar Supplies	250	222.88	89.15	250
Supply & Temp Staff	1,000	1,347.73	144.52	1,000
TOTAL PROGRAM EXPENSES	1,450	2,095.61	92.48	1,450
TOTAL EXPENSES	256,103.70	236,451	92.48	247,398
Total Net	-46,627.70	13,914.15		-51,398
DEFICIT				
	51,398			
	13,914.15	brought forward from 2017		
	37,483.85			
	-17,402.59	I&D Meiggs Endowment, approx.		
	25,081.26	Adjusted Deficit		

Senior Warden's Report

January 2018

I would like to thank the parishioners of St Thomas for all the work done to see us through 2017. With the resignation of Rev. John Lipscomb we came together to keep our church moving forward. The Craft Faire in November was successful in raising funds for ERD Hurricane Relief. Many parishioners gave a hand to support this effort.

The house given to the parish by Dana Meiggs was listed, sold, and closed within two months. The money received was used to create the Dana Meiggs Endowment held at 1st National Bank of Mt Dora. An anonymous parishioner gave \$10,000 toward a Music endowment and \$5,000 toward an Altar Guild endowment. The interest and dividends from these endowments will be used to supplement our budgeted income. The amount in these endowments may be added to by any parishioner at any time and will be used to help the parish financially for years to come.

From the Mowery Trust the Vestry asked for and was granted \$24,000 by the Diocesan Board to treat the Church, office, and Wisdom Hall for dry wood termites. We were also able to install plugs for subterranean termites around the whole of the Church and Hall and the Thrift Shop. With other monies set aside and donations from parishioners we paid \$3,920 to have the Thrift Shop fumigated for dry wood termites at the beginning of 2018.

Rev. Ron Peak was appointed by the Diocese to be our Interim Rector and supported us from September until mid-November when the illness of him and his wife, Susan, forced his resignation. Rev. Ted Koelln stepped in during Thanksgiving week and was later appointed by the Diocese to be our Interim Rector. We thank him for being there for us.

The Search Committee, after weeks of preparation, is beginning the actual process of seeking a new priest. With the continued prayers of our congregation the Committee will find the person who will continue the good work being done at St. Thomas.

Our budget for the next year will be precarious. We will all need to prayerfully consider the needs of the parish to pay the bills and what we receive from the parish when we pass the offering plate each Sunday morning. We again step forward in faith that we are doing what God wills us to do. Remember, if you see a task or a ministry that is in need, you are a minister of this parish. Check with the Parish Administrator, the Senior Warden, or the Junior Warden to guide you in the completion of the work or to lead you to the individual who would accept your help in accomplishing the final result of the ministry.

Thank you for being the accepting and inclusive parish you are and pray as we step forward in faith seeking a new Rector.

For His Sake,
Bette Dufour
Senior Warden

ST. THOMAS' BOOK STORE & GIFT SHOP ANNUAL REPORT FOR 2017

St. Thomas' Book Store and Gift Shop is for the benefit of you, the parishioner. It is located in the Parish Hall. Due to the fact I fell again this summer, we have not ordered much new merchandise, but the Bookstore is still open on Sundays from 9:00-10:30 a.m. and after the 10:30 service until everybody leaves the Parish Hall. If you have a special need, we can try to get it for you.

All proceeds from the Bookstore go for outreach and restocking the shelves. We still have plenty of Prayer Books, Bibles, children's books and puzzles, crosses, angels, butterflies, religious greeting cards, religious books, Christmas ornaments and decorations, and stuffed animals that play a tune or recite the Lord's Prayer.

I ran the Bookstore on the Saturday of the Craft Faire, allowing us to donate the \$20 profit from the day to St. Thomas' hurricane relief efforts through ERD (Episcopal Relief and Development).

Outreach from the Bookstore

ERD (Episcopal Relief and Development – hurricane)	\$ 20.00
Open Doors	\$200.00
Donation for Miles of Pennies (MOP)	<u>\$ 40.50</u>
TOTAL -	\$260.50

Outreach Projects from Parishioners

Miles of Pennies – Collected on 4 th mile - COMPLETED		\$184.24
Campbell's Bar Codes – Labels for Education		77 points
Episcopal Boys' Home, Covington, VA		
General Mills' Box Tops for Education	214 Box Tops	\$21.40
Eustis Elementary School		
Pop Tops - Ronald McDonald House		5 ½ lbs.

In December 2017 we completed our **Fourth Mile of Pennies** (\$844.80). This means that in about the last 10 years, St. Thomas' (**you**) have raised almost \$3,400 for Miles of Pennies, just by donating **your** spare change; **THANK YOU**. So, please continue to drop your pennies, nickels, dimes, quarters, and dollar bills in the big jug in the Parish Hall. This money goes to National CPC (Church Periodical Club) to buy books for children here and overseas. The Sunday morning Coffee Hour group applauded our completion and said, "**Let's go for the 5th Mile of Pennies!**" We have money to start mile number 5. The Thrift Shop granted our \$500 request for CPC in their 2017 spring outreach.

Thank you everyone for all that you have done. **Labels for Education** has been phased out, but please continue to cut out **Box Tops** (yes, there are fewer of these too) and bring in **Pop Tops** (cans). Everyone that we save these items for is very appreciative. It helps them buy educational equipment, books, etc., for boys and girls, and allows the family to stay near their sick child in the hospital.

Thanks to Bette and Richard Dufour and Carol Ann and Stephen Luche for all their assistance.

Betty Carr, Book Store Director, CPC Chairman

Craft Group and Fellowship Luncheon Annual Report for 2017

The **Craft Group** meets every Wednesday from 10:00 a.m. to noon, January through October. We always welcome new members, male or female. Bring your own craft to work on or possibly learn something new from us, or come teach us something new. We have less than 10 core members, but there are several others who can not attend on Wednesdays and yet contribute items to sell. Come share in our fellowship and 5 minutes of prayer (we have our own Chaplain-The Rev. Janet Clarke).

As there was no Bazaar in 2017, our Craft Group decided to have their own Craft Faire on Friday-Saturday, November 10-11, 2017, in the Parish Hall. This then inspired Mike and his kitchen group to have hot dog sales on the Saturdays in October and a chicken dinner on the 2 days of the Craft Faire. The ECW decided to join with a Bake Sale on the 2 days. The Craft Group raised **\$1,000** on these 2 days. When plans were first formulating, the idea was to help the people in Texas with Hurricane Harvey; in the meantime, we had our own Hurricane Irma here in Florida. This money was sent to ERD (Episcopal Relief and Development) to help with all hurricane relief. The Bookstore was open on the Saturday. The total from all the groups is listed elsewhere in this pamphlet. **Congratulations and job well done** to all who worked and/or bought. What an inspiration!

The Craft Group's objective has always been to make items to sell at the Bazaar so that we can help our church financially. So, we gave the \$353.50 that we made between the Craft Faire and the first of the year to St. Thomas' to help with the operational budget. We had also given \$43.50 to the church earlier in the year.

Most of us participate in the **Fellowship Luncheon**, which meets on fourth Wednesdays (except November and December), in the Parish Hall at 11:30a.m. This fellowship has grown, as a group of Thrift Shop workers now participate in the luncheon. There are several men in our group. You too can be part of this feasting and camaraderie; just bring a dish to share. The Craft Group and the Luncheon continue in the summer months.

Thanks to the members of the Craft Group and several others who can not attend our Wednesday work days for their hard work all year long. And thanks to you, the parishioners, for the purchases you have made.

The money raised during the rest of the year goes for outreach projects and supplies for the next Bazaar. The workers donate many of the supplies themselves; we did buy \$35.65. To raise this money, we continue to have our Craft Table in the Parish Hall. We have officially adopted the Seamen's Church Institute as our outreach project. In 2017, we spent \$44.60 for some of the yarn for the knitted (or crocheted) hats and scarves; Louise Dixon and several others knitted or crocheted hats or scarves for these sailors/workers when they come into port. We continue to knit lap robes for Boggy Creek. Louise Dixon creates the plastic canvas bags given to Sunday morning visitors.

ECW ANNUAL (and FINANCIAL) REPORT 2017

All women of St. Thomas' are automatically members of the ECW (Episcopal Church Women). During the spring of 2017 we had several monthly chairs (Nancy Conley, Dotty Fetrow, and Carol Ann Luche). We opened meetings with our ECW prayer and light snacks. Our Chaplain, the Rev. Janet Clarke, led us in devotional time (inspirational thoughts and a short worship service); and we had a fun activity as a small money maker for our treasury (\$43.10 for 2017-this helped cover our incidental expenses of \$59.70).

Winnie Luche talked about her recent trip to Cuba for our January program. In March Mimi Smith discussed and showed some of her "loom weaving" creations. Dr. Jack Geeslin gave a very interesting report on his work with Habitat for Humanity at our April meeting. The groups were really impressed by both Mimi's and Jack's presentations. Kay Ikeler and Becky Battle were chairs for our Easter Turning Point Ranch project. Becky Battle, Dotty Fetrow, and Carol Ann Luche delivered the items purchased in April and were given a tour of the facility by one of the girls. They reported on their trip for the May meeting, with Winnie Luche providing some background information from when she had worked as an adjunct liturgist. Betty Carr, Dotty Fetrow, and Carol Ann Luche represented us at the May ECW Deanery meeting. At the October meeting we decided to have a Bake Sale with Becky and Dotty being in charge. We raised \$350 for hurricane relief, to be sent with the rest of monies going to ERD (Episcopal Relief and Development). This project would not have been such a success without all of **you** providing the baked goods – **thank you!**

We had no President nor Vice-President, but our other officers during 2017 were: Ann Johnson Acting-Secretary, Carol Ann Luche-Treasurer, The Rev. Janet Clark-Chaplain, CPC-Betty Carr, UTO-Evie Wright, Programs-Winnie Luche, Hospitality-Nancy Conley, Ways&Means-Blossom Mahoney, The Haven-Arlene Karwacki, Kirteen Calliste, and Wilmateen Chandler. Thanks to our monthly chairs and those who provide food, clean dishes, etc. All are appreciated.

Due to some confusion at our May meeting, Becky Battle and Dotty Fetrow volunteered to be Co-chairs for the 2017-2108 year but were not officially elected. There was a planning meeting in June, and then with the low attendance in October (Irma cancelled the September meeting), the Planning Committee resumed responsibility; interim-rector Ron Peak at this October meeting encouraged as much personal contact as possible. This committee has been Becky Battle, Betty Carr, Janet Clarke, Nancy Conley, Dotty Fetrow, Kay Ikeler, and Carol Ann Luche. The committee met in November, sent out invitations to all the ladies of the church, and hosted a "getting to know you" meeting/Christmas Party on Tuesday, December 5, 2017, in the Parish Hall. There were over 30 at the party, which was enjoyed by all. The committee is to do follow-up to plan the future/direction of the ECW; if you have suggestions/requests of what you would like to see **your** ECW do, please contact a member of the committee.

ECW ANNUAL (AND FINANCIAL) REPORT 2017

Our total Blessings Box for 2017 was \$104.00; this went straight to Father John's Rector's Discretionary Fund. At each meeting we share one or more blessings and put in \$1 (or more) for each.

Thanks to Mike Christensen and his small crew, we had a spaghetti dinner as a fund raiser on February 18, 2017. Music was provided by Ruth King. ECW members and a few church volunteers were the servers. We realized a profit of \$918.00 (\$1,278 - \$360) with Mike's tremendous help; **THANK YOU**. This allowed us to give to others.

For **outreach in 2017**, we gave:

\$100.00 – “gift of support” (Diocesan ECW dues)
 \$100.00 – CPC (Church Periodical Club)
 \$100.00 – UTO (United Thank Offering)
 \$100.00 – The Rev. Stephen Dass (Brazil)
 \$ 0.00 – Turning Point Ranch (the \$100 was reimbursed to us)
 \$100.00 – ERD (Episcopal Relief and Development)
 \$100.00 – Habitat for Humanity (in honor of Dr. Jack Geeslin)
 \$ 50.00 – Farewell Gift to Fr. John and Karen Lipscomb
 \$200.00 – Diocese of Southeast Florida – Hurricane Irma Relief
 \$100.00 – The Havens
 \$350.00 – ERD – Hurricane Relief (bake sale)
\$1,300.00 **TOTAL OUTREACH for 2017**

THANK YOU TO ALL OF YOU WHO MADE THIS POSSIBLE!!!

Respectfully submitted by,
Carol Ann Luche, Treasurer, Acting-President, Acting-Secretary

OUTREACH FUNDING 2017

for the 12 Months.....January, 2017 - December, 2017

Section I: St. Thomas Contribution to Parish Outreach Ministries

A) Jerusalem Missions (Good Friday Offering)	655.00
B) Thanksgiving Offering for Honduras Church & Missions	267.00
C) United Thank Offering (UTO)	908.89
D) Hurricane Harvey Relief in September	485.00
E) Hurricane Disaster Relief to ERD	3012.00
TOTAL SECTION I	\$ 5,327.89

Section II: Other Cash Outreach Programs

A) June 2017 Thrift Shop Outreach Fund Allocation	11,000.00
B) December 2017 Thrift Shop Outreach Fund Allocation	8,853.00
D) St. Thomas Book Store & Gift Shop (Book Store Detailed Report on Page 5)	260.50

TOTAL SECTION II \$ 20,113.50

Year 2017 TOTAL Outreach Ministries Contributions \$ 25,441.39

Section III: 25% of our Diocesan Pledge goes to Diocesan Outreach Program

Section IV: Donations of Goods and use of Facilities to Community Programs

- Parishioners donated travel-sized toiletries for The Haven (a temporary shelter for women & children) in the Parish Hall Donation Basket.
- Items “at the ready” from Thrift Shop donated to burn-out victims and families in need.
- Eye glasses & hearing aids not sold in Thrift Shop are donated to local Lions Club, suitcases donated to the Haven, cell phones to the Haven.
- Monthly collection of canned and boxed non-perishable goods delivered to St. Vincent de Paul.
- Collection of Campbell’s Soup Labels for Boys Home in Covington, Virginia to help them purchase much-needed items.
- Donation of hand-made prayer shawls delivered by parishioners for Shut-ins.

PARISH ADMINISTRATOR REPORT

As we look back on 2017, we see that our parish has been blessed in many ways. We have a dedicated group of volunteers and a marvelous staff here at St. Thomas Church who help in so many ways to make my job so much easier – THANK YOU TO ALL!

There are many wonderful things happening at St. Thomas Church all the time, and this is made possible in large part through the helping hands of our volunteers. They participate in the ministries of St. Thomas that keep our vision alive and growing. If you see someone volunteering, reach out to them with a simple “thank you” to show your appreciation; and to assist further, become a volunteer yourself by phoning the office 352-357-4358.

We rely on volunteers and are very grateful for those we have. If you have time and the ability, we currently need:

USHERS:	On third Sundays at the 8 am Sunday Service On second Sundays at the 10:30 Sunday Service
THRIFT SHOP:	Any shift or Wednesday mornings Call 352-589-0641
ALTAR GUILD:	Any Week Call Sue Kiefer 352-669-4622
FELLOWSHIP CLEAN-UP	Sundays Call Mike Christensen 352-205-3314

Parish Register of St. Thomas' Episcopal Church 2017

Funerals:

<i>Marguerite Kennedy</i>	<i>02/26/2017</i>
<i>Josephine Johnson</i>	<i>07/17/2017</i>
<i>Edith Dill</i>	<i>11/15/2017</i>
<i>John “Bozie” Kauffman</i>	<i>11/19/2017</i>

Baptisms:

<i>Christopher Michael Harrison</i>	<i>01/08/2017</i>
<i>Lynn Ellen Bailey</i>	<i>01/22/2017</i>
<i>Kevin Russell Bailey</i>	<i>01/22/2017</i>
<i>Kaylee Gemma McGonigal</i>	<i>05/14/2017</i>

FOR THE ANNUAL REPORT

PRAYER SHAWL MINISTRY

For the year 2017, twenty-one prayer shawls were crocheted and knitted and distributed, making a grand total of 344 prayer shawls that have been made since our inception as a ministry. Each shawl is prayed over as it is made and then blessed at the altar of St. Thomas. An accompanying note goes with each shawl to each recipient.

We are in real need of those who can crochet or knit as we are now only two in number (Nancy Conley and myself). We receive notes from recipients and all acknowledge the comfort and love they feel from their shawl. If you can knit or crochet, please contact Janet Clarke (728-0929) to offer your help with this ministry to those who are ill or in any way indisposed. If you need crochet or knitting needles or yarn, they will be provided. Pattern instructions are also available.

My thanks and God's blessing. Janet Clarke

SEAMEN'S CHURCH INSTITUTE (SCI) – CHRISTMAS AT SEA

The Seamen's Church Institute was founded in 1834 and is the largest and most comprehensive mariners' agency in North America. It is affiliated with The Episcopal Church and provides pastoral care, maritime education, and legal advocacy services for mariners. One of the ministries in which St. Thomas is involved is their Christmas At Sea program. Hats and scarves are knitted and sent to Port Newark to be distributed to those serving in cold climates. While the 2017 annual report isn't available yet, it will no doubt match the 2016 numbers of knitted items sent to Port Newark. Over 23,000 items were made that year from knitters from all over the country. While we have only two primary knitters who do so here at St. Thomas (Louise Dixon, our primary hat knitter and myself) we were able to send 80 knitted items in 2017. Every item is appreciated. If you can help with this ministry to the thousands of mariners contact me at 728-0929.

Janet Clarke

THRIFT SHOP ANNUAL REPORT - 2017

WOW! and a **BIG THANKS!** to the many volunteers
and to all parishioners for your donations!!!

Our dedicated group of volunteers worked many hours every week in the Thrift Shop, sorting, pricing, decorating, cleaning and stocking the shop with the many items donated from our parishioners and the community. Good quality merchandise is always welcome as donations – bring to the shop during hours of operation or leave on the side porch of the Church Office. The shop continues to be the most popular resale shop in the area because of all this hard work, our outstanding merchandise and workers, and our very chic boutique. We are proud to have several new volunteers who have joined the group this year to help operate and maintain the shop.

The Thrift Shop phone number is (352) 589-0641 and our hours of operation to the public are Thursdays and Fridays: 9:00 am - 3:00 pm; Saturdays: 9:00 am - 12:00 noon. We close for Holy Week, Thanksgiving Week, two weeks for Christmas and New Year's Day, and for 6 weeks during the summer.

After expenses paid to run the shop and needed repairs, every penny is given to Outreach in our community. The community as a whole knows to call us for any emergency needs such as fires, school children with dire needs, and prison release persons needing clothing to start a new job and life. We also bring items such as sweaters, jackets, coats and blankets to help the homeless who arrive at the Open Door for assistance.

For the year 2017, at our June and December Outreach Disbursal Meetings, we contributed to the following organizations in our Community:

Organization--

Church Periodical Club (CPC)	\$ 500.00
Haven of Lake & Sumter	\$ 1,750.00
Open Door of Eustis (Lake Community Foundation)	\$ 4,766.67
Sunrise ARC	\$ 4,516.66
Turning Point Ranch	\$ 4,766.67
St. Thomas Thrift Shop Improvement & Upkeep Fund	\$ 2,200.00
St. Thomas Thrift Shop Termite Tenting Repayment	\$1,353.00

TOTAL 2017 THRIFT SHOP OUTREACH FUNDING \$ 19,853.00