

**St. Thomas Episcopal Church  
Vestry Minutes for November 14, 2017**

**Present:** Bette Dufour, Rick Kiefer, Diane Mullen, Joan Allen, Fr. Ron Peak, and Nancy Conley.

**Not Present:** Thelma Martin, Gail Carlson, Janet Gizelt, and George Pawliczak

Fr. Ron opened the meeting with prayer at 7:00 pm.

**Treasurer's Report:**

The Treasurer's Report for October reviewed. Bette will check with Lisa on questions about Building and Grounds Maintenance on page 3. Diane Mullen moved to approve the budget report, Nancy Conley seconded, and the motion was approved.

**Minutes:**

The minutes from the October meeting were reviewed. Nancy Conley motioned to approve the minutes, Joan Allen seconded, and the motion was approved.

**Interim Rector's Report:**

Fr. Ron read his report and passed out copies. (See attached.) He discussed some concerns about children in church. He reported on his wife, Susan's improved health and recovery. He reported that there will be two funerals this week for long time parishioners. He reviewed the procedures for Episcopal services and consultation with the priest and church. Nancy Conley motioned to accept the report, Diane Mullen seconded, and the motion passed.

**Old Business:**

Bette Dufour reported that Bert Grace will continue overseeing the maintenance of the Memorial Garden. Also that the December 2 "Work Day" will need to be rescheduled with George Pawliczak.

**New Business**

Bette asked for delegates to the Diocesan Convention to be held in Vero Beach on January 26-27, 2018. Fr. Ron, Rick Kiefer and Gail Carlson will be asked to attend. Bette will serve as an alternate if necessary.

Bette will ask Lynette Grace, Maggie Kaiser, and Jack Geeslin to serve on the Audit Committee again this year. Lisa Labud will have it all together by the middle of January and they can begin the audit process then. The report is not due until September.

Bette announced that the Diocesan Assessment budgeted is \$8,954.70. According to the Treasurer, it should be \$17,598.00. We need to pay approximately \$8,650. We will discuss where to take this from when we have a full Vestry.

Rick Kiefer brought up financing for the Thrift Shop. We may need to use Thrift Shop funds temporarily for upkeep. Bette discussed that there were other areas to get funds from. There are monies in Capital Improvements (8024), Thrift Shop repairs (8151), and over \$800 has been donated so far. Bette suggested that the Vestry monitor the situation and review after the Outreach Meeting on December 31<sup>st</sup>.

Bette noted that there will be a separate envelope for Capital Improvement in the pledge contribution boxes. This is a restricted designation. Letters will go out to the parish from Fr. Ron and the Senior Warden explaining this.

Fr. Ron wanted to make the Vestry aware of the pressures of dealing with antagonists. He asked that the leadership of the parish prepare themselves to deal with this issue before a new priest is called. This is not just a job for the priest alone. The church leadership must be prepared to support the interim and new rector.

There was a discussion about the "Christmas Purse". Bette will do an e-poll prior to the first of December to determine if we should continue this practice. If we do, the distribution will be the same as last year. Priest-25%, Parish Administrator-21%, Deacons-11%, Nursery Worker-11%, Bookkeeper-11%, Organist-5%, and Sexton-5%.

Bette reported that the Scholarship money for Marie Pawliczak requires that she send in the fall term 2017 grade report and her funds will be disbursed.

### **Committee Reports:**

Nancy Conley shared that all women of St. Thomas have been sent an invitation for a "Getting to Know You" luncheon on Dec. 5 to see if there is interest in continuing/reviving the ECW group.

Nancy also reported that the food that has been collected so far for Thanksgiving baskets will be donated to the food pantry. Bette recommended a "Reverse Advent Calendar" where one non-perishable food item is donated each day of Advent and turned in around Christmas.

Fr. Ron gave the Vestry several things to think about before the next meeting. The next meeting will be December 19 at 7:00 pm in the Parish Hall.

Rick Kiefer moved to adjourn, Bette Dufour seconded. All approved. Fr. Ron closed with prayer at 8:45 pm.

Respectively submitted,

Diane Mullen