

## **St. Thomas Episcopal Church**

### **Vestry Minutes for November 13, 2018**

**Present:** Bette Dufour, Rick Kiefer, Diane Mullen, Thelma Martin, Gail Carlson, Nancy Conley, Beverly Cox, Joan Allen

**Not Present:** Fr. Ted Koelln, George Pawliczak

Senior Warden, Bette Dufour opened the meeting at 7:00 pm with prayer.

The **Treasurer's Report** for October was reviewed. The Meiggs interest monies will be discussed in December. Non-pledge income is up and our investments are doing well. Bette will get with Wells Fargo if we need monies in December. Rick Kiefer moved to approve the report, Joan Allen seconded, and the motion passed.

The **Minutes** for the October meeting were reviewed. Nancy Conley moved to approve the minutes, Gail Carlson seconded, and the motion was approved.

**Rector's Report:** None

#### **Old Business:**

Bette reported that the Bishop's visit went well and over \$400 was collected for the Bishop's Discretionary Fund. She thanked Sandra Pettitt for her help with this visit. Envelopes have been provided for the Bishop's Sabbatical fund for those who wish to donate by March 1<sup>st</sup>.

Four options for the Mowery Trust funds were discussed. Gail Carlson made a motion to approve option 1 – "agree with the Diocesan Board and give the money for two years to one or more candidates who come close to our requirements. Money in the 3<sup>rd</sup> year will come to St. Thomas for a project." Bette will talk with the Diocesan Board about several questions and details as this involves approximately \$14,000 per year. Joan Allen volunteered to chair a committee to review candidate applications. Beverly Cox seconded the motion, and it passed.

## **New Business:**

Pay dates for employees was discussed. Following best business practices, Bette motioned that beginning January 1, 2019 all employees will be paid retroactively twice a month (15<sup>th</sup> and last day of the month). In addition, hourly employees must complete a time sheet for hours worked. Gail Carlson seconded the motion, and the motion passed.

The need for a new office color printer was discussed. A good used commercial model will be available for \$400 soon. Bette motioned to approve this purchase, Gail Carlson seconded, and the motion passed.

Bette motioned that we put out envelopes for the Christmas Purse right after Thanksgiving and due December 16 for bonus for employees. Distribution of funds was determined. Joan Allen seconded and the motion passed.

Bette discussed the need for a Sunday School space for children. We now have approximately 10. We will need to do some renovation and find two teachers. She would like to renovate the current nursery. It was decided that vestry members look over the space we have for ideas and possibilities and bring it back up in January.

Leon Stricklen has volunteered to be on the Budget Committee as it is critical in how we approach the hiring of a new priest. Vicky Tubb and Beverly Cox have also volunteered. Bette will call the committee together to prepare the budget for 2019.

Beverly Cox volunteered to chair a series of committees to review and revise job descriptions. She should have preliminary results by March 1 for Vestry review.

Beverly Cox discussed a Covered Dish Luncheon for December 2<sup>nd</sup>. This is Commitment Sunday and the one year anniversary for Fr. Ted. Joan Allen motioned to have this luncheon, Nancy Conley seconded, and the motion passed.

Beverly Cox also discussed the proposed December 12 Christmas Luncheon ((2:30 pm) for Eustis Elementary staff. Food is already available. Joan Allen made the

motion to provide this luncheon, Diane Mullen seconded, and motion passed. Helpers will include Nancy, Joan, Beverly, Diane and Gail.

Fellowship after each service was discussed. This is just a 15-20 minute opportunity for us to greet and welcome visitors and talk after each service. Various groups might sponsor one Sunday per month. It was decided to put up a sign up in the Parish Hall hopefully to begin in January. This fellowship would include coffee, coffee cake or donuts, etc., and clean-up.

Nancy Conley reported on the successful delivery of 15 Thanksgiving bags worth \$60 to Seminole Elementary and 15 to Eustis Elementary.

Diane Mullen thanked all for a successful Bazaar Day. We hope to go over \$7,000 when all sales are completed. The Craft Room and a table in the Parish Hall will be open for the next two Sundays for those who wish to shop.

Rick Kiefer reminded every of the boxes for donations for Episcopal Children's Services.

Rick Kiefer motioned to adjourn, Diane Mullen seconded. Bette ended with prayer at 8:45

Respectfully submitted,

Diane Mullen