

## **St. Thomas Episcopal Church**

### **Vestry Minutes for December 18, 2018**

**Present:** Fr. Ted Koelln, Bette Dufour, Rick Kiefer, Diane Mullen, Thelma Martin, Gail Carlson, Nancy Conley, Beverly Cox, Joan Allen, and George Pawliczak

**Not Present:** All present

Fr. Ted Koelln opened the meeting with a meditation and prayer entitled “In Search of Our Rightful Mind”.

The **Treasurer’s Report** for November was reviewed. After questions and discussion, Bette reported that we are in good shape and should break even. George moved to approve the report, Gail seconded, and the motion passed.

The **Minutes** for the November meeting and the additional meeting on December 4<sup>th</sup> were reviewed. Bette reported that she has asked Lisa to send quarterly statements about budget to those with budgets. Joan moved to approve the November minutes, Thelma seconded, and the motion passed. Nancy moved to approve the December 4 Addendum minutes, Gail Carlson seconded, and the motion was approved.

**Rector’s Report:** Fr. Ted reported on his five pastoral care visits and the progress of those he visited. He is working on funeral services in January for the Nolf family.

#### **Old Business:**

Bette reported that she has met with Canon Tim Nunez about the **Mowery Trust Funds** and provided each member with a summary of their discussion about the disbursement of funds. She is seeking volunteers to be on the committee to interview seminarian candidates. Diane Mullen and Kay Ikeler have volunteered and she will ask Lauren Stricklen to join them. Members of the vestry had nothing to change about the “Mowery Trust Seminarian Support and Project Grant Protocol”.

Bette presented the **payroll policy** we discussed at the last meeting. After discussion and questions, George moved to accept the policy as written to begin January 1, 2019, Nancy seconded, and the motion was approved.

### **New Business:**

Bette asked for volunteers for the **Diocesan Convention** to be held February 1 and 2, 2019. Fr. Ted will look into getting a bus to the February 1 evening event featuring Bishop Curry. All are invited to attend this event. On February 2 at Trinity Prep, we can send clergy and three delegates. Gail Carlson volunteered as did Bette Dufour and Thelma Martin. Fr. Ted will ask on Sunday if anyone else would like to attend as a delegate and Bette volunteered to be an alternate.

Bette asked for recommendations to serve on the **Audit Committee**. After discussion, she will ask Vicki Tubb and Jack Geeslin.

The **Scholarship Committee** will consist of Kay Ikeler, Diane Mullen and Lauren Stricklen.

Bette explained that we need to sign up for the **Diocesan Cafeteria Plan** this week in case a priest we may call will be eligible to enroll. She and Lisa will take care of the paperwork for enrollment. Gail made the motion to approve this enrollment process, George seconded, and the motion passed.

Bette asked where we should take the monies from in order to pay for our **priest candidates' visits**. After discussion, it was decided to take it from 5113 first and 5115 (if necessary). Nancy Conley moved to approve this budget move, Joan Allen seconded, and the motion passed.

Bette reported that we have to date 51 pledges for \$162,482 which is over \$6,000 more than we had at this time last year. Donations to Capital Improvement are \$6,682. The Christmas Purse total is \$3,211. Vestry authorization of Christmas Purse disbursement was given and those checks will be distributed this week in percentages previously approved by the vestry.

**Worship:** Fr. Ted reported that the Christmas schedule is set. Bette has made arrangements for volunteer guest musicians for Christmas Eve to practice in the church.

**Evangelism:** Rick is working on getting brochures made up. Gail discussed using postcards as advertisement.

**Pastoral Care:** Thelma reported that Fr. Ted has made most of the visits and she has visited one.

**Stewardship:** This Sunday (December 23) is the Thrift Shop disbursement meeting at 9:15 in the Choir Room. Bette will have Lisa put in this in email/Twitter.

Nancy reported on a successful Christmas luncheon provided for the staff at Eustis Elementary on December 12.

**Buildings & Grounds:** George reported that the roofs in the breezeway and on the Sunday school building have been repaired at no charge. Also the rotten wood on Wisdom Hall soffit has been replaced. He was asked to look into repairing the broken windows on the front of the storage shed by the Thrift Shop.

Joan Allen moved to adjourn, Rick Kiefer seconded, and the motion passed.

Fr. Ted ended the meeting with prayer at 8:10.

Respectfully submitted,

Diane Mullen